

Civil Services Officers' Institute

Vinay Marg, Chanakyapuri, New Delhi-110021

Tel: 011-24195300/01

Applications are invited for the post of Sr. Manager with 5 years of experience of reputed Club/ Hospitality in the private sector. Candidates may forward resume by email with photographs and testimonials to hr@csoi.in by 5:00 pm on 12 August 2025.

Detailed terms & conditions and other eligibility criteria like age limit, educational qualification, method of recruitment etc. given below for the post of Senior Manager: -

Name of Post: Senior Manager	Eligibility Criteria
Number of Post	1 (One)
Method of Recruitment	Short term contract basis.
Experience	Persons from private sector who have worked in reputed Club/ Hospitality Industry with adequate knowledge in the field of Administration/ Operations/ Finance/ IT & Legal matters with minimum 05 years of experience.
Salary/ Pay	Compensation shall be Rs.1 Lakh per month (consolidated)
Age Limit	Between 35 to 55 Years
Educational and other qualifications	Essential: Diploma/ Degree in Hotel Mgt. & MBA Desirable: Degree in Law or Diploma in Personnel Management. Terms of Engagement: Appointment shall be on contractual basis initially for a period of 1 year, which can be extended from year-to-year basis up to age of 60 years or subject to satisfactory performance and willingness of the person concerned.
Probation Period	There will be a probation period of sixmonths. At the end of the period, the performance will be reviewed and if found satisfactory, the continuation of employment will be confirmed.
Period of Notice	Employer/ Employee can terminate contract by giving one month notice after probation period is over.

